



Circular No. 13 of 2017

30 October 2017

**ZIMBABWE ASSOCIATION OF PENSION FUNDS (ZAPF)
LIFE OFFICES ASSOCIATION (LOA)
FUND ADMINISTRATORS
SELF ADMINISTERED FUNDS**

DATA COLLECTION EXERCISE – MEMBERSHIP INFORMATION

1. Further to our request for information through Circulars 3 of 2017 and 9 of 2017, you are required to submit membership data of all Pension Funds under your management as follows:

- i. Soft copies of annual schedules, in excel format, of members who were contributing to the Pension Funds under your management from 1 January 2000 to 31 December 2008.
- ii. The format stated in Circular 3 of 2017 should be used for current submission.
- iii. The deadline for submission of the data is 30th November 2017.

2. Your cooperation in the submission of this data within the given time-frame would be appreciated.

T. Karonga

COMMISSIONER OF INSURANCE, PENSION AND PROVIDENT FUNDS