



03 January 2018

Circular No. 2 of 2018

To: All Insurance Companies

All Insurance Brokers

All Pension Funds

All Pension Fund Administrators

Cc: Insurance Council of Zimbabwe (ICZ)

Life Offices Association (LOA)

Insurance Brokers Association of Zimbabwe (IBAZ)

Zimbabwe Association of Reinsurance Offices (ZARO)

Zimbabwe Association of Funeral Assurers (ZAFA)

Zimbabwe Association of Pension Funds (ZAPF)

ONLINE SUBMISSION OF QUARTERLY AND ANNUAL RETURNS

1. As you are all aware, the commission has implemented an interactive online platform to enable all regulated entities to submit licensing applications and quarterly returns.
2. The online system will ensure quick and seamless turnaround time in the processing of all data submitted to the Commission.
3. Henceforth, you are therefore required to submit all quarterly and annual returns, via the Commission's online portal system.
4. The link to IPEC's online system can be found on IPEC's website www.ipec.co.zw.
5. Should you encounter any challenges during the completion of the on-line return submission process please contact us on helpdesk@ipec.co.zw.

6. In the meantime you are also required to continue submitting hard copies of the returns for back up and verification purposes until further notice.
7. All the deadlines for submission of quarterly and annual returns remain the same.

Yours faithfully

A handwritten signature in black ink, appearing to read 'T. Karonga', written in a cursive style.

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T. Karonga
Commissioner of Insurance, Pension and Provident Funds