



Date of Issue; 04 January 2021

Effective Date; 04 January 2021

**Circular 1 of 2021**

TO: All Insurers (Insurance Companies, Reinsurers, Mutual Societies)

All Insurance Brokers

All Pension Funds

All Fund Administrators

CC: Insurance Council of Zimbabwe

Life Offices Association of Zimbabwe

Insurance Brokers Association of Zimbabwe

Zimbabwe Association of Reinsurance Offices

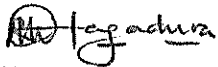
Zimbabwe Association of Funeral Assurers

Zimbabwe Association of Pension Funds

**PROVISION OF NECESSARY SERVICES DURING NATIONAL LOCKDOWN**

1. On 02 January 2021, Vice President C G Chiwenga announced measures to contain the spread of corona virus.
2. In line with the measures announced (national lockdown) for 30 days starting from Tuesday 05 January 2021, individuals are confined to their homes and non- essential businesses will be operating remotely.
3. The insurance sector falls under essential services as we are required to finance and support critical services during national lockdown.
4. To that end, you are advised to activate your business continuity plans in line with the measures announced.
5. The industry is also advised to maintain skeletal staff (less than 10% of your staff complement) at your offices to process claims and benefits during the lockdown.

6. Kindly ensure your business premises meet all the necessary operating requirements and members of staff reporting for duty are properly equipped to combat the virus.



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Robson Mtangadura

**ACTING COMMISSIONER OF INSURANCE, PENSION & PROVIDENT FUNDS**