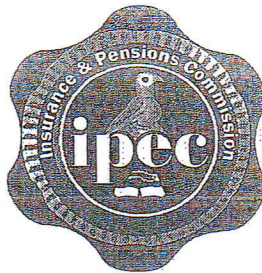


Telephone: 250613,
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P.O. Box HR 6773
Harare



**INSURANCE & PENSIONS
COMMISSION**
3rd Floor, Finsure House
84-86 Kwame Nkrumah Avenue
Harare
Zimbabwe

19 September 2011

Circular No. 5 of 2011

Insurance Council of Zimbabwe (ICZ)
Zimbabwe Association of Reinsurance Organisation (ZARO)
Zimbabwe Insurance Brokers Association (ZIBA)
Zimbabwe Association of Funeral Assurers (ZAFA)
Life Offices Association (LOA)
Zimbabwe Association of Pension Funds (ZAPF)

**RE: HOSTING OF THE MEETING OF THE COMMITTEE OF INSURANCE
SECURITIES AND NON BANKING AUTHORITIES (CISNA): 7-9 DECEMBER
2011**

1. Zimbabwe is hosting the above meeting and the co-hosts are the three financial sector regulatory bodies including the Securities Commission of Zimbabwe (SECZ), the Reserve Bank of Zimbabwe (RBZ) and the Insurance and Pensions Commission (IPEC).
2. The Committee of Insurance, Securities and Non-Banking Financial Authorities (CISNA) was established by the Southern African Development Community (SADC) in June 1998. CISNA's membership consists of the supervisory authorities of capital markets, retirement funds, collective investment schemes, insurance companies and providers of financial intermediary services in the SADC region. CISNA's vision is to promote and maintain financial stability and growth in SADC, through a sound, harmonized regulatory framework and the effective supervision of non-banking financial institutions.
3. The Hosting Committee which is made up of RBZ, IPEC and SECZ is fulfilling CISNA's resolution to hold the next summit in Zimbabwe the last time having been Swaziland in August 2011. The Summit seeks to achieve CISNA's vision through championing a process of collaboration, engagement and co-ordination between regional Non-Banking Financial Institutions and other important stakeholders. Zimbabwe's CISNA members namely the Hosting Committee member institutions have chosen Victoria Falls as a venue in part to showcase the country's prime tourist attraction to the 100 plus regional delegates and we will be really grateful if you helped in sponsoring this event.

4. In return for your valuable sponsorship, a banner of your organization will be placed during the event. We are also making arrangements for our programme to receive extensive media coverage. There is also a plan to print logos of the sponsoring organizations on golf shirts among other marketing giveaway to which we welcome your preferred approach.
5. If you would like to make a contribution for this event, please fill the sponsor sheet attached with this letter, which should be returned by 14 October 2011.
6. We really appreciate you for considering this proposal. You can contact us on 250613/251060/251061/793820 or email us on enquiry@ipecc.co.zw to know more about the event or CISNA.



M.S. Mpofu

COMMISSIONER OF INSURANCE, PENSION AND PROVIDENT FUNDS

Sponsorship items

No.	Item	Amount (USD)	Sponsor Benefits
1	Hire of Conference Rooms for 3 days	\$ 6100	Display of sponsor's banners throughout the conference,
2	Lunch for delegates (3days)	\$8400	Display of banners, Air Ads during lunch
3	Cocktail (1 day)	\$5500	Branding of venue, banners, A word from the sponsor
4	Gala Dinner- Elephant Hills (1 day)	\$6500	Branding of room, banners, A word from the sponsor
5	Dinner- The Boma (1 day)	\$5200	Banners, A word from the sponsor
6	Golf- Shirts (100)	\$2000	To carry sponsor's logo and CISNA Logo
7	Bags to carry Conference material (100)		To be branded by the sponsor
8	Visit to the Falls and Sunset cruise	\$5600	A word from the sponsor, branding of the boat for the sunset cruise
10	Name tags (100)	\$500	Branded by the sponsor
11	Stationery(branded notepads and pens(100each)	\$500	Branded by the sponsor
12	Entertainment	TBA	Word from the sponsor

***All sponsors will be offered free advertising space in the magazine that will be published prior to the conference and full acknowledgement will be done in the magazine as well.